

**OFFICER DELEGATION SCHEME
RECORD OF DECISION**



Date: 09/05/2022	Ref No: BGI0185	
Responsible Officer: Tracey Flynn		
Title/Subject matter: To create a 12 month Digital Inclusion Ambassador post on the Business and Investment Team Structure.		
Budget/Strategy/Policy/Compliance:		
(i) Is the decision within an Approved Budget?	Yes	
(ii) Is the decision in conflict with the council's policies, strategies or relevant service plans?	No	
(iii) Does the decision amend existing or raise new policy issues?	No	
Is publication still required? (see guidance)	No – Commercially sensitive information is included.	
<p>Item for decision:</p> <p>Bury Council has received Adult Education Budget (AEB) funding via GMCA to support digital inclusion activity across the borough. This is a request to create a 12-month temporary post on sat within the Business and Investment Team within Business Growth and Infrastructure.</p> <p>The post will support the management of digital equipment on the Bury Digital Loan scheme and support other digital inclusion activity on behalf of Bury Council's Digital Inclusion Group.</p>		
Decision made by:	Signature:	Date:
Executive Director of Place		12.5.2022

Members Consulted (if applicable) [see note 1 below]		
Cabinet Member		
Lead Member		
Opposition Spokesperson		

Notes

1. Where, in accordance with the requirements of the Officer Delegation Scheme, a Chief Officer consults with the appropriate Cabinet Member they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained if required, to confirm that he/she has been consulted. Please refer to the MO Guidance.
2. **This form must not be used for urgent decisions.**
3. Where there is any doubt, Corporate Directors should err on the side of caution and seek advice from the Council's Monitoring Officer.